## english tenses

| tense                        | Affirmative/Negative/Question   | Use   | Signal Words  |
|------------------------------|---|---|---|
| Simple<br>Present            | A: He speaks.<br>N: He does not speak.<br>Q: Does he speak?           | <ul> <li>action in the present taking place once, never or several times</li> <li>facts</li> <li>actions taking place one after another</li> <li>action set by a timetable or schedule</li> </ul> | always, every, never, normally, often, seldom, sometimes, usually if sentences type I (If I talk,)                    |
| Present<br>Progressive       | A: He is speaking.<br>N: He is not speaking.<br>Q: Is he speaking?    | <ul> <li>action taking place in the moment of speaking</li> <li>action taking place only for a limited period of time</li> <li>action arranged for the future</li> </ul>                          | at the moment,<br>just, just now,<br>Listen!, Look!,<br>now, right now  |
| Simple Past                  | A: He spoke.<br>N: He did not speak.<br>Q: Did he speak?              | <ul> <li>action in the past taking place once, never or several times</li> <li>actions taking place one after another</li> <li>action taking place in the middle of another action</li> </ul>     | yesterday, 2<br>minutes ago, in<br>1990, the other<br>day, last<br>Friday<br>if sentence type<br>II (If I<br>talked,) |
| Past<br>Progressive          | A: He was speaking.<br>N: He was not speaking.<br>Q: Was he speaking? | <ul> <li>action going on at a certain time in the past</li> <li>actions taking place at the same time</li> <li>action in the past that is interrupted by another action</li> </ul>                | when, while, as<br>long as  |
| Present<br>Perfect<br>Simple | A: He has spoken.<br>N: He has not spoken.<br>O: Has he spoken?       | • putting emphasis on the result  | already, ever,<br>just, never, not<br>vet, so far, till   |

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|                                   |  | going on   | now, up to now  |
|-----------------------------------|--|--|---|
| Present<br>Perfect<br>Progressive | A: He has been speaking.<br>N: He has not been speaking.<br>Q: Has he been speaking? | <ul> <li>putting emphasis on the course or duration (not the result)</li> <li>action that recently stopped or is still going on</li> <li>finished action that influenced the present</li> </ul>          | all day, for 4<br>years, since<br>1993, how<br>long?, the<br>whole week                                       |
| Past Perfect<br>Simple            | A: He had spoken.<br>N: He had not spoken.<br>Q: Had he spoken?                      | <ul> <li>action taking place before a certain time in the past</li> <li>sometimes interchangeable with past perfect progressive</li> <li>putting emphasis only on the fact (not the duration)</li> </ul> | already, just,<br>never, not yet,<br>once, until that<br>day<br>if sentence type<br>III (If I had<br>talked,) |
| Past Perfect<br>Progressive       | A: He had been speaking.<br>N: He had not been speaking.<br>Q: Had he been speaking? | action taking place before a certain time in the past     sometimes interchangeable with past perfect simple     putting emphasis on the duration or course of an action                                 | for, since, the<br>whole day, all<br>day  |
| Future I<br>Simple                | A: He will speak.<br>N: He will not speak.<br>Q: Will he speak?                      | action in the future that cannot be influenced.  | in a year,<br>next,<br>tomorrow<br>If Sata Typ I  |

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|  | <ul> <li>spontaneous decision</li> <li>assumption with regard to the future</li> </ul> | (If you ask her,<br>she will help<br>you.)<br>assumption: I<br>think,<br>probably,<br>perhaps |
|--|--|---|
|--|--|---|